



PLATINUM
PARTNER



CHARTERED
ACCOUNTANTS



WHEN WAS YOUR LAST CHECK UP?

If you haven't done a review on your back-office systems in the past year,
we guarantee there is something that you could be doing better.
Let us do the work to make you more efficient.

What we'll review:

- Bank Reconciliation process
- Accounts receivable / payable process
- Payroll process
- GST
- Inventory & debt management process
- Monthly financial reporting

What you will get:

We will provide you with a report on suggested process improvements that will benefit your business and increase your efficiencies.

If you are a Xero user, we will supply you with some Tips & Tricks to enable you to use the software more efficiently.

Within the report we will also recommend improvements to your existing accounting and payroll software as well as provide month-end checklists for you to ensure nothing gets missed.

How much will it cost?

\$350 + GST*

*this amount will be credited to your account if you engage us for any services as a result of this review.



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